



**Seattle Police Department
Office of the Compliance Coordinator**

To: Merrick Bobb
SPD Justice Department Monitor

J. Michael Diaz
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Monitoring Team

Seattle City Attorney's Office

Seattle Mayor's Office

From: Bob Scales
SPD Compliance Coordinator

Date: February 13, 2013

Subject: Status Update - Revised 2-14-13

This memo provides a status update for two OPA items in SPD's Schedule of Implementation matrix as well as a document that was requested today.

1. The Monitor Team and DOJ attended a CIT Triage meeting today. A request was made for a copy of the PowerPoint presentation given by Sgt. Joe Fountain. The PowerPoint is attached to this memo/email.
2. The OPA Director has consulted with the OPA Auditor and has completed her review SPD's anti-retaliation policy and its implementation. A memo from the OPA Director Auditor regarding this review is attached. The Settlement Agreement required that this task be completed by February 25, 2013.
3. The OPA Director was unable to complete the update of the Training and Operations Manual by the February 12, 2013 deadline. SPD originally proposed that the deadline for this task be set at February 1, 2013 and that deadline was subsequently extended to February 12. This deadline is not required by the Settlement Agreement. The OPA Director is currently on a 10-day vacation and has indicated that she will be able to complete the task by March 15, 2013. SPD is amending the implementation matrix to reflect this change.

SPD's Schedule of Implementation Matrix - Updates

Track # 195 – Review completed and Memo attached

| Track # | P. | Pg -Ln | Topic | Priority | Requirement | Deadline |
|---------|-----|--------|-------|----------|---|---|
| 195 | 166 | 46-23 | OPA | 4A | Within 180 days of the Effective Date, and annually thereafter, the City, in consultation with the OPA Auditor, will review SPD's anti-retaliation policy and its implementation. | By 1/28/2013 2/25/2013 Delivered 2/13/2013 |

Track # 196 – Deadline extended to March 15, 2013

| Track # | P. | Pg -Ln | Topic | Priority | Requirement | Deadline |
|---------|-----|--------|-------|----------|---|--|
| 196 | 167 | 47-4 | OPA | 4A | OPA will complete an update of its Training and Operations Manual ("OPA Manual") that will formalize OPA's procedures, best practices, and training requirements. | By 2/1/2013 2/12/2013 3/15/2013 |